

Linn County Partnership Meeting Minutes

April 24, 2008

Call to order

Stephanie Loes called to order the regular meeting of the Linn County Partnership of Substance Abuse at 3:30pm on April 24, 2008 in the St Luke's Chemical Dependency Conference Room. The following persons were present: Lori Warden (VISTA), Lisa Fleming-Lamb (Sedlacek), Tina (parent), Kathy Koehn (Abbe Center), Heather Schrock (Linn County), Jennifer Holub (MV Schools), Heather Armstrong (HLCN), Stephanie Loes (HLCN), Erin Gavin (ASAC), Lorna Richards (ASAC), Melissa Walker (ASAC), Ericka Stowe (Diversity Focus), Sue Wolrab (parent), Dani Lind (Yellowbook), Chad Loes (Faculty, Mt Mercy), Terrie Sullivan (parent), Lynelle Henricksen (YMCA), Kelli Huenecke (youth), Dorothy deSouzaGuedes (Media), Myrna Loehrlein (Faith), Tanner Koomar (youth), Jennifer Husmann (ASAC), Scott Elam (Marion PD) Members Excused (RSVP to LCPSA before meeting): Brian Gardner, Linda Langston, Danielle Rodriguez, Tonya Arnold and Shellie Daniels

Introductions and Approval of the Minutes

Attendees introduced themselves and their sector. The March minutes were reviewed and unanimously approved.

Administrative

Stephanie Loes provided an overview of the LCPSA Mission & Drug-Free Communities Grant and discussed the CADCA training that she and Heather attended in March.

Erica Stowe (President/Chair) presented the LCPSA Board Report. This report focused on recommendations from CADCA related to the position of Treasurer in our coalition. Melissa's generous offer to assist the coalition in the role of Treasurer created a conflict of interests because she directly supervises two employees whose salaries are partially paid by the coalition. Erica motioned on behalf of the board that the coalition remove the current Treasurer to insure the integrity of decisions and recommendations made by the board. There was much discussion to explain the risks involved if the coalition were to leave a person in that role who is paid by or manages staff paid directly by the grant. It should be noted that the recommendation was reluctant and the effectiveness of the current treasurer was not in question – this recommendation was made for the long term integrity of the coalition and necessity to uphold the guidelines provided by CADCA. Erica Stowe first made a motion to close the session, thus removing Melissa and any ASAC employees from the voting process. The motion was seconded by Lynelle

Henricksen. The motion was passed unanimously with no abstentions. There was additional discussion about filling the vacant position and it was decided that would be put on the May meeting agenda. Erica reiterated her motion and the Executive Board's recommendation to remove Melissa from the position of Treasurer. The motion was seconded by Myrna Loehrlein. The vote was carried out by show of hands. 13 for removal, 0 opposed, Kathy Koehn & Scott Elam abstained. ASAC employees were invited back into the session and the decision was announced.

Nominations or volunteers for the role of treasurer were encouraged to contact any board member. Names will be raised and voted on in the May meeting.

Budget Update

To date, the LCPSA in-kind total has exceeded \$100,000 for the grant year (Oct '07 – Sept '08). Stephanie stressed the importance of matching our grant dollars with equal in-kind donations. **Please remember to keep track of any time you are spending on items related to LCPSA and notify Heather Armstrong of these hours.**

Per the By-Laws, the Project Director has the authority to spend up to \$500 without a presentation to, or vote by, the coalition. Guidelines for requests and approvals will be forthcoming as board meets.

Bills were presented. Board motions to pay \$3,383 to ASAC for billable work in March. Heather seconds the motion. Payable is approved by unanimous vote with 4 abstentions.

Underage Drinking Report:

- Alcohol Free Graduation Party Signs out by May 1st
Public Service Announcement on 102.9 between 7-10am and 7-10 pm
- Wehrenberg Theatre stated their agreement with the director not to influence the fantasy and as such did not want to participate in supporting the ads (paid or not) for the Got a Minute campaign. Motion to have small group work with Erin on media release to ensure the coalition is presented in a positive light. A sign up was passed for interested members to aid in expediting the press release.

Marijuana Prevention

- Lorna has created a comprehensive media plan to heighten marijuana awareness, including perception of harm, addiction, gateway potential, etc. She has begun community meetings to gather information and perceptions of key resources.
- An assessment tool is being created to determine perceptions. It will be housed on the LCPSA website – *it was discussed as a side note that a professional be hired for continued development of the website. This will be taken back to the board for discussion.*

Open Items

