

## **LCPSA Agenda**

**Date: November 20, 2008**

**Time: 3:30 PM – 5:00 PM**

**Location: St Lukes Chemical Dependency Conference Room  
1030-5<sup>th</sup> Avenue SE, Cedar Rapids**

### Call to Order

Dani Lind called to order the regular meeting of the Linn County Partnership on Substance Abuse at 3:35 PM on November 20, 2008 in the St. Luke's Chemical Dependency Conference Room. Sue Wolrab is unable to attend due to a scheduling conflict.

### Introductions

Present: Amy Buelow, Dorothy de Souza Guedes, Scott Elam, Lisa Fleming-Lamb, Lynelle Henricksen, Dani Lind, Chad Loes, Matt Magnuson, Nancy Palm, Kathy Potts, Meredith Slaymaker, Lori Warden, Mike Wyrick, Susie Weinacht, Cheyenne Weinacht, Stephanie Neff, Heather Armstrong

Announcement reminding all members to complete a Membership Information form.

### Approval of October Minutes

Due to computer difficulties the minutes from the October meeting will be approved at the December meeting.

### Old Business

A letter was received along with the extended contract from ASAC. ASAC agrees with the terms approved by members of the Partnership. The invoice received from ASAC in the amount of \$1,049.16 was approved for payment. Lisa Fleming made the motion; it was seconded by Dorothy de Souza Guedes. Approved by unanimous vote.

The Funds Request Form is now available on the website for download, <http://www.lcpsa.com>

### New Business

All members need to complete and return the Committee Selection Form.

Committee leadership training will begin in January.

A new and improved version for the Coalition Survey is now available. Surveys are needed to be completed quickly.

### By-Laws

Effective January 1, 2008, all members are expected to contribute 8 hours per quarter to the Partnership.

Motion to accept made by Meredith Slaymaker. Seconded by Scott Elam. Approved by unanimous consent.

### Election

Nominations for President, Vice President, Secretary and Treasurer were read. Nominations were taken from the floor, none were received.

Ballots were given to members eligible to vote.

Votes were counted by Sector.

Sue Wolrab, Dani Lind, Liza Kuzela will continue their positions on the Executive Board as President, Vice-President, and Treasurer. Kathy Potts will be joining the Executive Board as Secretary.

### Financials

Funding request for Media Committee to set up domain names.

The Media Committee will make a media presentation, "It's Not My Kid" in December's meeting.

Concerns with members of Partnership were made regarding full disclosure of financial benefit.

#### Strategic Planning

Strategic Planning Models were distributed to members. Stephanie Neff reviewed the 2009 Action Plan.

#### Upcoming Events

December's meeting will have rewards and recognition of members for hard work throughout the past year.

December is Drunk and Drugged Driving Awareness Month.

"Celebrate with Care" is December's project. Kathy Potts has assumed leadership for this event's planning. Dorothy de Souza Guedes will assist. Heather Armstrong made a motion that the base limit be raised from \$500 to \$1000 for this event. Meredith Slaymaker seconded the motion. It was approved by unanimous consent.

Start thinking about great ideas for 2009!

Heather Armstrong made a motion for the meeting to be adjourned.

The meeting adjourned at 5:00 PM.

Respectfully submitted,

Kathy Potts

Acting Secretary